

District of Columbia’s Home and Community-Based Services Promoting Interoperability Program TRACK 3 ATTESTATION CHECKLIST

All provider organizations that participate in the Home and Community-Based Services (HCBS) Promoting Interoperability (PI) Program are required to submit supporting documentation to validate attested milestones. All supporting documentation used during the attestation must be retained for at **least six years**. Supporting documentation is to be submitted via [DC’s State Level Registry \(https://dcslr.thinkhts.com/\)](https://dcslr.thinkhts.com/).

Track 3 is appropriate for HCBS provider organizations that would like to optimize their existing (certified or non-certified) EHR or case management system. Track 3 organizations will receive technical assistance to purchase potential gap tools or other direct integration tools to ultimately enable a secure connection to the DC HIE.

HCBS PI Program – Track 3		
Milestone	Required Documentation	Incentive Amount
<p>Milestone 3.1 <i>Participation Agreement</i></p>	<ul style="list-style-type: none"> ● Signed Participation Agreement 	<p>\$2,000</p>
<p>Milestone 3.2 <i>Scope of Services</i></p>	<ul style="list-style-type: none"> ● Signed and accepted Scope of Services Agreement 	<p>\$2,000</p>
<p>Milestone 3.3 <i>Integration Technology Purchase</i></p>	<ul style="list-style-type: none"> ● Vendor documentation demonstrating the minimum expected information for documentation: <ul style="list-style-type: none"> - Practice name - Vendor name - Indication of technology and/or module(s) that support connectivity to DC HIE and sending clinical and encounter information - Practice signature and date 	<p>\$3,000</p>

HCBS PI Program – Track 3		
Milestone	Required Documentation	Incentive Amount
Milestone 3.4 <i>Technology Go-Live</i>	<ul style="list-style-type: none"> Signed & Go-Live Training Checklist 	\$8,000
Milestone 3.5 <i>Encounter Data to DC HIE</i>	<ul style="list-style-type: none"> CRISP Connectivity Attestation Agreement 	\$5,000
Milestone 3.6 <i>Send Clinical Data to the DC HIE</i>	<ul style="list-style-type: none"> CRISP Connectivity Attestation Agreement 	\$5,000
Milestone 3.7 <i>Training and Engagement</i>	<ul style="list-style-type: none"> Sign and complete EHR and HIE Training and Engagement Checklist 	\$10,000
Milestone 3.8 <i>Learning Community</i>	<ul style="list-style-type: none"> Attend all three required training sessions and complete required pre-learning community worksheet AND post-learning community worksheet 	\$10,000
Total Incentive Amount for Track 3		\$45,000

Should you have additional questions about the HCBS PI Program supporting documentation, please contact the Department of Health Care Finance Health IT Team at DCLSR@dc.gov.